



**APPLICATION FOR
MASTER IN LEADERSHIP AND INNOVATION IN COMPLEX SYSTEMS (LAICS)**

in accordance with Executive Order no. 1187 of 7 December 2009 regarding part-time
Master's degree programmes at universities and Executive Order no 1188 of 7 December 2009 on part-time studies at

PLEASE WRITE in block letters

Personal data	Other nationalities than Danish: Date of birth: _____
	Danish citizens only: CPR-number: _____
First Name(s): _____	Surname: _____
Street name and number.: _____	
Post code.: _____	City: _____ Country: _____
Telephone number during the day: _____	Mark if your telephone number is unlisted <input type="checkbox"/>
Occupation: _____	
E-mail: _____	
Citizenship: <input type="checkbox"/> Danish <input type="checkbox"/> Other	Country Codes: _____ Country: _____
<input type="checkbox"/> For citizens of countries outside the EU or the EEA with a permanent residence permit or a residence permit with the possibility of permanent residency in Denmark (documentation and copy of passport must be enclosed)	

PREVIOUS EDUCATION
Qualifying admission degree, diploma or certificate
The full title of your degree/diploma/certificate: _____ Year of completion: _____
Please list other relevant qualifications on the following page.
LANGUAGE SKILLS (use the numbers 1-5, where 5 is excellent (mother tongue) and 1 is very insecure)
English: understanding _____ speaking _____ writing _____
_____ understanding _____ speaking _____ writing _____
_____ understanding _____ speaking _____ writing _____
Proof of English language proficiency <input type="checkbox"/> Documentation enclosed
<input type="checkbox"/> Evidence of proficiency in English corresponding to A-level in English from gymnasium
PROFESSIONAL EXPERIENCE
Tick off if you have two-year relevant work experience and enclose documentation
<input type="checkbox"/> Relevant occupational experience lasting a minimum of two years
Please list your relevant employment history on the following page.

Start September 2019 - Closing date for applications 2nd of May 2019 Full Master's programme
<input type="checkbox"/> 6019430 Master in Leadership and Innovation in Complex Systems (LAICS)
Single subjects
<input type="checkbox"/> 6019431 Module 1: Creating Innovative Organisations

Professional experience. 2 years of relevant work experience, documentation for the duration of employment and the nature of the occupation (e.g. employment contract, salary statement or similar) + CV

Place of employment:	Nature of employment/tasks:	From (date/year)/until (date/year)	Hours/week:

Other qualifications. Please state other relevant qualifications, other/supplementary education etc. (A copy, marked with danish civil registration no. of relevant documentation should be enclosed).

Enclosures: The following documentation must be enclosed with the application form (cf. admission requirements):

1. copy of exams-/course diplomas, this does however not apply if you have been a registered student at The University of Aarhus in the past five years, or a student of open education/part-time education and there is no new documentation for occupational experience.
2. documentation of 2-years relevant professional experience + CV.
3. documentation of proficiency in English correspondig to A-level from gymnasium

Applications lacking the relevant documentation will not be processed.

I hereby declare that the university may process my application as an application for dispensation of the admission requirements for the applied modules, single subject etc. if it is assessed that I do not fulfill the requirements.

I hereby declare that the information above is correct and complete.

Date/month/year

Signature



The application form together with relevant documentation should be sent to the following address:

Efter- og Videreuddannelse, Arts Studier
Aarhus Universitet
Tåsingegade 3, bygn. 1442
8000 Aarhus C

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Personal details used by the study administration will be treated in accordance with the regulations of The University of Aarhus : <http://www.au.dk/om/profil/privatlivspolitik/>

**Payment Information**

Name: _____ Date of birth: _____

- I will pay the participant's fee myself
- Employer will pay participant's fee for the courses listed on the application form
- Have made agreement with job centre or municipality about payment

NB if you do not have the payment information when you submit the application, we will need the information on May 22. at the latest or an invoice will be automatically forwarded to your home address.

FILL IN ONLY IF EMPLOYER OR JOB CENTRE/MUNICIPALITY IS PAYING

CVR no.	
Employer	
If necessary, department	
Address	
Postal code	
City	
Telephone number	

If it is a Danish Employer a **CVR** number must be stated as we cannot create an invoice without it. All registered companies in Denmark have a CVR number. With foreign companies a CVR is not necessary.

If a public institution or authority is paying, it must be by e-invoice. In that case we also need an EAN number.

13 digit EAN number - for electronic invoicing														
If necessary, order number														
If necessary, person reference														
Tel. for payment questions														

If you are accepted into an education which runs for more than one semester we will automatically forward your employer an invoice for the coming periods. You have to let us know if your employer is *no* longer meant to receive the invoice.

If you have questions to the above, you are welcome to contact us via email: evu.arts@au.dk or phone 87 16 10 97.

Forward your application and this form to:

**Efter- og Videreuddannelse, Arts
Aarhus Universitet
Tåsingegade 3
8000 Aarhus C**

February 2019